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# THQMA BOD FEBRUARY 2018

## MEETING MINUTES

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Tower Upstairs

BOD Members Present: Jayne Collins, Amber Mendoza, Amy Strong, Brian Rhoads, Shaunce Johnson, Roger Wright, John Shipman, Scott Chandler, Melissa Hickox, Mike Cioch

Regular Membership: Skip Collins, Jeremy Urbain, Loren Shaffer, David Houk

Non-Member: Sunny – from Marathon gas station

Call to Order at 6:40pm

### Gas Sponsorship

Marathon on Springhill, “Bucks Shop and Go” would like to sponsor us. Sunny would like a three-year contract. He will advertise our track on pump toppers in exchange for us using his gas as spec gas and advertisement here at the track and he would also give an \$800 total donation for the three-year contract (not \$800 each year). For example: a banner or on the marquee sign. Springhill station has an approximate open date of the middle of April. Not a 24-hour station, 5am to 11pm. Jeremy clarifies that using him as a spec each week is not part of the deal. He would like us to use him as an event gas sponsor, for example regionals. **Amy makes a motion to accept Sunny’s proposal for an \$800 sponsorship over the duration of three years with advertising to be determined at a later date. Melissa seconds. Motion passes.**

### Secretary Minutes

Do we want to add an approval method on the bottom with the names of those who approved since we are now doing to via email, not in a membership meeting? Yes, Amber will add this to the minutes before they are sent to the webmaster.

### Treasurer’s Report

E check payment deposited into account and the source is unknown. Deposited January 8<sup>th</sup>. Amy will call the bank to find the source of the deposit. Amy clarifies that she audits the bills even though they are deducted automatically. Because the bills were overdue, and a deposit was required she thought that the automatic deductions would be best. Brian clarifies that the maximum overdrive fee is a one-time fee to set up the programming for the transponders. Amy reviews the construction account. Two CDs with bank, one \$8,000.00 CD is coming up for renewal interest is minimal, do we want to renew? The other \$50,000.00 CD will be up for renewal in March. Amy points out that the balance for the checking is low, should we consider depositing the CD into the checking. The lower CD was previous proceed for transponder that was to be

cash/deposited until purchase of new transponders. This has happened. **John makes a motion to put the \$8,000.00 CD back into checking account. The other \$50,000.00 CD put on a three-month renewal then see where we are at. Scott Chandler seconds. Motion Carries.**

**Melissa makes a motion to accept treasurer's report. Mike Cioch seconds. Motion Carries.**

## QMA Publicity Call

QMA wants to help with our grand opening, ribbon cutting etc... they just need a date. (April 14th rain day 15<sup>th</sup>)

## Racing Schedule

One amendment suggestion submitted. Move test & tune to the 14<sup>th</sup> & 15<sup>th</sup> and make Grand Opening the 21<sup>th</sup> rain date 22<sup>nd</sup>. Arrive and Drive the 28<sup>th</sup> and rain date the 29<sup>th</sup>. Other Changes discussed and noted. Also, we need some sort of fencing to place outside of the temp walls. Amy will update with changes and send it out. Amendments discussed at length.

## Track Records

For the 2018 year we will monitor fast times only with track records to be awarded to the end of the year. We will tech fast times each week. Track records will resume in 2019.

## Wall Update

Monday the 5<sup>th</sup> is the potential date to drive posts and hang the boards, weather permitting. Those interested will meet at 8am on Monday morning. Melissa has posted this on Facebook.

## Transponder Charger

Charging case is a pretty serious investment for what it is. Due to the cost thinking is that we will wait on the case. Instead three 10 outlet USB charging stations instead. We will try this method before we decide to move forward with the expense of the charging case. Questions around methods to be used for cycling the transponders.

## Insurance

The board has done some investigation on our property insurance, only to find that we do not have any property insurance. Howard Claire states that the policy for the old facility was cancelled on September 1<sup>st</sup>. ONI, Sycamore were contacted and they are not covering our insurance. Melissa does have a quote from one company. Howard Claire seems to be done with our facility. Sycamore has provided with a quote. It was sent to Staley insurance, he thinks its high. Staley will hopefully get a quote by tomorrow. O and I have not reached back out to us. Amy states that Stan states he had notified us that we did not have insurance at the October meeting, but the minutes do not reflect that statement. The strip of property next to the old track is also still in our name, it is also not covered. We either need insurance on it to we need to get it out of our name and back to the county. Melissa will send us the quotes as soon as she receives them and then she will set up a call to discuss and move on the quote(s).

## Concession Budget

Jaime has spoken with superior ice and they will charge \$300 for rental and \$1.50 per bag. Other venues may provide the chest with services. Also, there is an auction in town that she may be able to go to. Stan had originally budgeted approximately \$7,500.00 for remaining expenses. **Amber makes a motion to provide Jaime with a budget of \$7,500.00 to purchase supplies for the concession stands. Melissa seconds. Motion passes.** Mike will make contact with Branum Auction to set up payment arrangement options if Jaime were to attend an auction to make purchases. Mike sent a message to Brad Branum we have worked out payment arrangements for Jaime if she would like to attend the auction.

## Friends of THQMA

FoTHQMA have not met yet and they have not given us a date to meet with them as of yet either. Questions around if we will receive bills for these FoTHQMA meetings at the attorney's office. The funds are understood to be sitting in an account that is not accruing interest. FoTHQMA will contact us after they get some items lined out on their end. Amy suggests us getting our own attorney, Melissa states that she made a motion several months ago to hire an attorney. We will look into recommendations for attorneys.

## Arrive and Drive Committee

Requesting \$750 budget for advertising and activities. (Bounce House) Dusty states that the shriners want to participate and bring the van with car and soup beans. Melissa questions the burner being an issue. The boards states that this is acceptable. **Amy makes a motion to give arrive and drive committee \$750 budget, Mike seconds. Motion carries.**

## Home Show

Giveaway items for our tables. Schedules, Arrive and drive flyers, Video from banquet, Coloring books, Crayons, Business cards, Temp Tattoos. First Financial will give away goodie bags.

## Logo

Need new logo. Kids design logo, chosen logo gets to cut ribbon at grand opening ceremony. Have logos to us by March board meeting, March membership will vote. Get to do ribbon cutting at Grand opening ceremony. Eagles Sports is suggested to clean-up logo. March 15<sup>th</sup> if you are registered as a member, your drivers name will be on the back of a shirt. Shirts will be available for grand opening.

## Grand Opening Committee

Melissa, Amy, Loren, Amber.

## Trophies

To start the year we should order trophies, then revisit building them. We want to buy a brother label maker for trophies. **Amy makes a motion that Bryan orders the label maker, John seconds. Motion Carries.** Nikki is still interested in handling the end of the night issuing of the trophies.

## Tower Committee

**Amy makes a motion to produce a more refined list of must have items that can be purchased through Sams. Melissa will order items. Roger Seconds. Motion carries.**

**Amy makes a motion to purchase 75 office chairs from Branum Auctions at \$10 each with a roller. John Seconds. Motion Carries.**

## BOD Meeting Times

Conference call to approve insurance, Monday night at 7 as long as the quotes come through. BOD meeting back to 7.

## Open Discussion

We need picnic tables, what about bleachers? Amy suggests that wall committee takes over fencing for the temp track once the wall is built. Melissa addressed list that Stan gave us. Scale is done, but we do not know if it is here. Stan has possibly ordered numbers. Utterbacks will make the numbers. Need permanent flag stands. Need to look at judges stand. Amy had a contact for playground equipment. Need to pick up huggie poles. Winner's Circle. Stops for front of door. Fence in air conditioners. John's dad may be able to get a flag and pole. Scott questions if we need to have an inspection on the concession stand.

John Shipman makes a motion to adjourn, Melissa seconds. Meeting adjourned.

\*\* Meeting Minutes reviewed via email and approved via email by BOD members: Jayne Collins, Mike Cioch, Scott Chandler, Melissa Hickox and Amy Strong \*\*

